

Minutes of CGM Open Meeting

Purpose of Meeting: Annual Meeting
Presiding: Lofton Henderson lofton@cgm.com
Minutes: Dieter Weidenbrück dieter@itedo.com
Date: March 07 2000, 6.00 pm to 7.25 pm
Location: Embassy Suites, Memphis, TN

1. Attendees:

Lofton Henderson, Chair,
Dieter Weidenbrueck, Secretary, ITEDO
John C. Gebhardt, Treasurer, Micrografx
Dave Cruikshank, Boeing
Lynne Rosenthal, NIST
Mark Skall, NIST
Kevin O'Kane, Auto-trol
Don Larson, Larson Software
Forrest Carpenter, System Development
Harry Whittaker, Navy

2. Agenda Approved unanimously.

3. Meeting was called to order by the Chair at 6:00 P.M.

4. OASIS. Lofton summarized the current status of the OASIS affiliation and presented the proposition of the BoD to change the corporate status of CGM Open to become a member section of OASIS. Lofton will submit a detailed proposal for revision by the BoD that will then be presented to the membership for comments and decision.

5. Pending elections. John Gebhardt moved to postpone the elections for 6 months. Dieter seconded. 6 sponsor members voted in the affirmative. The board has appointed Lofton Henderson as a board member after him leaving his former employer Inso.

6. Program director. The BoD has identified the need for support to increase the activity level because not everything can be based on voluntary work of full-time employees of member companies. Therefore the BoD has resolved to hire Lofton Henderson as a Program Director on a part time basis.

7. Financial report. John Gebhardt gave the financial report based on numbers provided by OASIS. These numbers still need to be verified. Boeing and NIST inquired about how membership fees are split between OASIS and CGM Open if a member joins the CGM Open affiliate.

8. Show presence. Kevin will draft a detailed description including a gross outline for a storyboard for decision by the BoD. The description will be circulated among the membership for comments.

9. Technical report - see Attachment 1.

10. Dave Cruikshank moved that the meeting be adjourned. Kevin O'Kane seconded. The Chair adjourned the meeting at 7:25 PM.

Action items:

1. Update membership information – Lofton
2. Prepare next steps to integrate CGM Open with OASIS - Lofton.
3. Verify financial status with OASIS - John.
4. Verify how membership fees are split if members join OASIS/CGM Open - John.
5. Negotiate contract with Lofton Henderson - Dieter, John
6. Submit proposal for presentation or video – Kevin
7. Check with Alan Hester about the availability of the studio - Lofton.

Respectfully submitted,

Dieter Weidenbrueck

Thanks to Dave Cruikshank for helping with the room reservation.